

**KERALA STATE ROAD TRANSPORT CORPORATION**

**Voucher form for payment of cash on surrender of additional attendance earned on .....**

Name of unit :  
Name and Designation :  
Normal Scheduled duty No, :  
Weekly off/Holiday :  
Special Holiday :  
Way Bill No. :  
Sign on :  
Sign off :  
Whether normal Schedule duty is fully operated or not? If not, say the reason :  
Additional scheduled duty No. :  
Way Bill No. :  
Sign on :  
Sign off :  
No. of additional attendance earned :  
Amount of surrender value eligible :  
Signature :

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**OFFICE USE  
CERTIFICATE**

I certify that the details furnished above are true to facts and the same have been fully entered in the concerned register.

Date:

Full signature with name  
C.I / A.T.O.

**RECEIPT OF EMPLOYEE**

I have received an amount of Rupees .....

being the surrender value of ..... (No.) additional attendance.

Name & Full Signature

**VERIFIED**

Cash Duty Clerk.

Supdt, Cash

Attendance Clerk

Supdt..Audit. .